

### **Data protection**

Fairness and loyalty are our most important principles. We consider ourselves a reliable partner for our customers and we work closely together every day as a team on the basis of trust. We are a family-led, medium-sized company. This is also our approach when handling all forms of personal customer data or employee data.

# Collecting and processing personal data

You can find information on our website without us requiring any personal data from you. In the event of personal contact, we save data only for the purposes of communication.

### Use, principal purpose and forwarding on of personal data

We handle all personal data in accordance with the respective applicable regulations for the protection of personal data.

### Right of access and public procedure directory

In accordance with the applicable legislation, upon request we will be happy to inform you in writing whether we are storing any personal data pertaining to you, and if so what this comprises. We have consolidated the information per § 4e BDSG [federal data protection act] in our public procedure directory.

# **Security**

We protect your data from unauthorised access, loss or destruction by means of technical and organisational measures.

#### Technical

We wish to present our market-leading systems and services to you with our website. We use Google Analytics to improve the relevance and usability of our website.

"This website uses Google Analytics, a web analysis service from Google Inc. ("Google"). Google Analytics uses so-called "cookies", text files that are saved on your computer and that facilitate the analysis of the use of the website by you. The information generated by the cookie regarding your use of this website is generally transferred to a Google server in the USA and saved there. However, in the event of IP anonymising being activated on this website, your IP address will be shortened by Google beforehand within the member states of the European Union or in other countries that are contracting parties to the agreement on the European Economic Area. Only in exceptional cases will the full IP address be transferred to a Google server in the USA and shortened there. Google uses this information, on behalf of the operator of this website, in order to evaluate your use of the website, collate reports on website activities and provide further services associated with website use and use of the internet for the website operator. The IP address transferred from your browser within the scope of Google Analytics will not be linked with other data by Google. You can prevent the saving of the cookies by adjusting the requisite settings in your browser software. However, we do point out that this will prevent you from being able to fully use all of the functions of this website. Furthermore, you can prevent the acquisition of the data created by the cookie and related to your use of the website (incl. your IP address) by Google, as well as the processing of this data by Google, by downloading and installing the browser plugin available through the following link: Insert link here.



The current link is <a href="http://tools.google.com/dlpage/gaoptout?hl=de]">http://tools.google.com/dlpage/gaoptout?hl=de]</a>. With regards to the discussion concerning the use of analysis tools with full IP addresses, we wish to advise you that this website uses Google Analytics with the extension "\_anonymizelp()" and that IP addresses are processed only in abbreviated form to prevent direct reference to an individual."

If you have any questions regarding the processing of your personal data, please contact us directly. We shall be happy to assist you if you require information, or with any enquiries or objections:

Email: info@miromatic.com Tel.: +49 (0) 8333-92000

You can find our contact details in the <Legal note>

Yours faithfully

Helmut Rothdach